



SAGARA HOSPITAL PUNNAPRA

(Under the Co-operative Academy of Professional Education, Estd. by the Government of Kerala)

No.SH/B2/233/2013

Dated.18.07.2026

TENDER NOTICE

Tender No.LXXXV

Sealed competitive Tenders are invited from qualified firms / persons for the AMC, day to day Operation and Maintenance of Sewage Treatment Plant in Sagara Hospital. The cost of Tender will be Rs.1000/- and EMD shall be Rs.4500/- to be remitted in the form of DD payable at SBI, Punnapra in favour of the Administrator, Sagara Hospital, Punnapra. Details can be downloaded from our website www.sagarahospital.org

Last Date : 03.08.2026, 3pm

Time of Opening : 03.08.2026, 4pm

Secretary

To

**The Notice Board
Punnapra North Panchayath
Block Panchayath
News paper,
www.sagarahospital.org**

Vadackal P.O., Alappuzha - 688 003. Reg No: B1-1601/2024-25
Phone : (Off) 0477 2269976,2240229. (Enq) 0477 2267676,2240200,203
E-mail id : sagarahospital@gmail.com, Website : www.sagarahospital.org



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No: SH/B2/233/2013

Dated:18.07.2026

TENDER

AMC, DAY TO DAY OPERATION AND MAINTANENCE OF SEWAGE TREATMENT PLANT

Name of Tenderer :

Address :

Signature of Tenderer :

Last date and time for the receipt of tender : 03.08.2026, 3 PM

Date of opening : 03.08.2026, 4 PM

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GENERAL CONDITIONS OF CONTRACT

1. Introduction

The terms and conditions given below shall form a part of the accompanying detailed technical specifications. The contract to be entered into shall be governed by these conditions and amendments thereto, if any.

2. Definitions

- a) **Hospital:** Means ("Sagara Hospital Punnapra, Vadackal P.O. Alleppey") which shall include the Administrator of the Hospital, duly authorized to act and sign on behalf of the Hospital.
- b) **Administrator:** Means the Administrator of the Sagara Hospital, Punnapra. All letters & other communications sent to the Hospital in connection with the contract shall be addressed to the Administrator.
- c) **Site:** Sagara Hospital, Punnapra
- d) **Tenderer/Supplier/Contractor:** Means the person or firm who is submitting the proposal/tender.

3. Scope of Work

AMC, DAY TO DAY OPERATION AND MAINTANANCE OF SEWAGE TREATMENT PLANT

4. Tender

Tender should be submitted through post or courier in the prescribed form in sealed covers super scribing "AMC, DAY TO DAY OPERATION AND MAINTANANCE OF SEWAGE TREATMENT PLANT" against Tender Notification. No: SH/B2/233/2013 dtd.03.08.2026 so as to reach the ADMINISTRATOR, SAGARA HOSPITAL PUNNAPRA on or before the last date & time as indicated in the tender notice. No tender received after the due date and time will be accepted on any reason.

The tender should be submitted in Original. All the pages in the tender shall be fully signed by an authorized signatory of the company/firm making the tender and stamped with company/firm seal. Relevant authority of the signatories should be attached with the tender. The quoted rate shall be valid for minimum 2 months from the date of tender opening.

5. Earnest Money Deposit (EMD)

The Tenders should be accompanied by an EMD for an amount of Rs.4500/- and Tender cost for an amount of Rs.1000/- in the form of DD payable at SBI, Punnapra in favour of The Administrator, Sagara Hospital, Punnapra.

6. Acceptance

The authority for the acceptance of the tender rests exclusively with the Administrator. The Administrator does not undertake to accept the lowest or any particular tender or to assign any reason for the rejection of any tender.

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7. Security Deposit

The successful tenderer shall, within a week from the date of intimation of the acceptance of his/their tender, submit a security deposit for an amount equivalent to 5 % of the value of the contract for the faithful performance of the contract and for guaranteeing the performance of the equipment in the form of F.D receipt in favour of the bidder and pledged with the Administrator. This amount will be returned after the fulfilment of the contract.

8. Agreement

The successful tenderer shall, after depositing the SD, execute an agreement with the Administrator for the proper fulfilment of the contract as per the Proforma attached as annexure. The accepted tender with all the enclosed schedules, copy of tender notice, conditions of contract and technical specifications, letter of award shall form part of this agreement. The cost of all stamp papers for executing the agreement and legal expenses incident thereto shall be borne by the successful bidder.

9. The contractor shall not assign/sublet to any person or persons the execution of the work any part thereof without the consent of the Academy, who shall have absolute power to refuse such consent and or to cancel the contract at any time if not satisfied with the manner in which contract is being executed.

10. In case the tenderer/supplier fails to execute the work within the time provided the contractor commits any breach of the contract, it shall be lawful to arrange the contract at the risk and cost of the contractor.

11. No representation of enhancement or rates once accepted will be considered.

12.. The Hospital reserves the right to cancel the work order in part or in full by giving one week advance notice by registered post if the contractor fails to comply with any of the terms of the contract.

13. Dispute

All disputes regarding this tender shall be settled by a process of mutual negotiation.

14. Acceptance of Terms & Conditions

The contractor must confirm their acceptance of the terms and conditions mentioned herein above.

CONTRACTOR

ADMINISTRATOR

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Duties and Responsibilities

1. You have to provide sufficient qualified Technicians/Operations for the proper functioning of STP from 08.00 AM to 05.00 PM, every day from the date of signing the agreement on awarding the work order.
2. Plants should have regular maintenance program to ensure that the plant and its equipments are properly maintained
3. Servicing of all pumps and motors and its accessories to be done periodically the servicing period to be specified
4. Should arrange chemicals for the functioning of the STP and specify which the chemicals are using
5. All the chemicals used for the STP should be stored. All the chemicals used should be from an approved manufacture
6. Specify weight of chemicals (Kg/Ltr.) using for every days (all the chemicals including chlorine dosing)
7. Maintenance works shall be carried out all systems of the treatment plant. This shall include pumps blowers and accessories (cables, float switches, panels, controllers, relief valves etc.)
8. Samples of treated water from the plant should be taken every three months to confirm and should be tested in an approved laboratory the lab result should include PH,BOD and COD
9. The water flow rate & Pressure through the filter should be checked daily
10. Ensure that there is no leak in any pipe work, valves and pumps
11. Changing of oil, filters, strainers, greasing and provision of all the other consumables shall be part of the work
12. Check blowers oil level, pressure, tension of belts alignment and air filter daily
13. Every twice in a month the waste particles to be transfer to the pit
14. Check Sand filter and Carbon filter doing back wash, everyday
15. Cleaning of main bar screen chamber periodically
16. Immediate remedial actions to be taken for the rectification of any complaints occurred in the effluent line firm the collection tank
17. Suction filter of the blower to be cleaned with high pressure air
18. A log book to be kept in the custody of operator and proper entry to be done each day
19. Rewinding of any motors during the AMC period to be done by the Contractor/Firm undertaking the work
20. During the AMC period the servicing and overhauling of the blower to be done by the Contractor undertaking the work
21. Complaints of electrical panel board if any and replacing of fault switches during the AMC period for the proper functioning of STP are to be done by the Contractor.

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This agreement shall be made in a stamp paper worth Rs.200/-

Annexure Agreement

ARTICLES OF AGREEMENT executed on this the day of Two thousand and thirteen..... BETWEEN the ADMINISTRATOR, Sagara, Hospital, Punnapra (hereinafter referred to as "the Administrator") of the one part and

Shri.....
..... (H.E Name and address of the tenderer) hereinafter referred to as "the bounden" of the other part.

WHEREAS in response to the notification No..... dated the bounden has submitted to the Administrator a tender for the specified therein subject to the terms and conditions contained in the said tender.

Whereas the bounden has also deposited with the Administrator a sum of ` as earnest money for execution of an agreement undertaking the due fulfillment of the contract in case his tender is accepted by the Government.

NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows :-

1. In case the tender submitted by the bounden is accepted by the Administrator and Contract for is awarded to the bounden, the bounden shall within days of acceptance of his tender execute an agreement with the Administrator incorporating all the terms and conditions under which the Administrator accepts his tender.
2. All sums found due to the Administrator under or by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable under the provision of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner as the Administrator may deem fit.

In witness whereof Shri..... (H.E name and designation) for and on behalf of the Sagara Hospital Punnapra and Shri..... the bounden have hereunto set their hands the day and year shown against their representative signatures.

Signed by Shri.....(Date)
..... In the presence of witnesses

1.
2.

Signed by Shri..... (Date)
In the presence of witnesses.

1.
2.

CONTRACTOR

ADMINISTRATOR

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